

# SEND Information

## School Context

Loxford School has been officially recognised by the government as a High Performing School and judged to be an Outstanding school in our most recent Ofsted inspection in April 2013. This inspection found the School to be outstanding in every one of the inspection measures - one of the few schools in the country to achieve a 'perfect' Ofsted inspection. Everything we do at Loxford School is centred on ensuring that each individual student is educated and supported to succeed in the world today – as an individual, as a partner, as a member of a team and as a citizen. We want every child to feel part of the school community. To achieve this aim, we provide an education that meets the needs of young people, delivered in an educational environment that emphasises traditional standards of uniform, discipline and respect. The school has a population of approximately 2500 students which will increase to 3000 students by 2017. We have a 4 form entry in the primary phase and a 10 form entry in the secondary phase.

## How does Loxford School know that my child needs additional help?

A range of methods are used to identify students with additional needs:

- class teachers have been trained in the process of providing information to the SENCo using the school Teacher Identification SEND document, with refresher training for teaching staff completed on a regular basis
- school achievement and behaviour systems are monitored weekly to identify trends and issues
- termly tracking of student progress
- year 7 testing on entry to the school – Reading Test and Cognitive Ability Test
- dialogue with feeder primary schools
- primary school assessment data
- parental voice, and parents are updated immediately should a student be possibly identified as requiring additional support

## **Who should I contact if I have any questions or concerns about my child's SEND?**

If a child has been identified as having SEND then the first contact would be Ms Aishah Mulla (SENCo) or in the primary Miss S Doe (SENCo). If they have concerns with regards to their child's progress and possibly having SEN then parents should contact their child's form tutor. If parents need further information they can meet or contact the Achievement Team Leader (Head of Year).

## **How will the school involve me as a parent and my child in meeting our SEND needs and in general school life?**

- Planning and review meetings
- Advice on how to support learning at home
- Regular contact between home and school, e.g. home/school planner, phone calls
- Individual pupil/teacher conversations
- Annual review meeting for students who have a statement of SEN or an Education, Health and Care (EHC) plan
- Transition meeting for new Year 7 students who have an EHC plan
- Termly Student Support Summary meetings with your child's Key Worker and Outreach Support worker for students who have a statement of SEN or an EHC plan

## **What different kinds of support are available to children with SEND?**

- Curriculum adaptations/differentiation
- Support for behaviour
- Specified individual support
- Support for health needs
- Grouping of pupils
- Specialist teaching groups
- Support for communication needs/assistive technologies
- External Agencies for specific needs

- Transition class for selected Year 7 students who are vulnerable
- SEND/EAL Phonics and comprehension groups
- Literacy and Numeracy Centres
- Exam Access Arrangements for students
- Measuring students' progress

## **How will the school know how well my child is doing and how will they inform me about this?**

Student progress is monitored by teachers on a lesson by lesson basis, by the subject leader through internal assessment, and by the school through the school tracking and reporting system. Progress and behaviour are also reviewed daily using the school's achievement and behaviour monitoring system. As a consequence, parents are informed and contacted regularly based on the information collated.

Each year group also has a parental surgery every half term when parents are invited to drop in and discuss any concerns they have about their child. In addition to this the school arranges termly review meetings, alongside a student's Annual Review for any students with an EHC plan.

## **Have any staff received specialist training in SEND?**

Our Secondary SENCo is currently completing the National Award for SEN Coordination and our Primary SENCo has completed the award.

We also ensure continued professional development of all staff:

- regular whole school inset and Twilight sessions to update staff about supporting students with SEND
- specialist SEND teacher to focus on phonics, spelling and comprehension skills
- specialist teacher for numeracy
- specialist transition teacher
- daily phonics programme delivered within EYFS, KS1 and targeted pupils within KS2
- weekly SEND team meeting and training to improving teaching and learning as well as support for SEND students
- SEND team attend training and meetings in curriculum areas and key stages
- weekly training for LSAs on target setting and reviewing progress of students with an EHC plan supported by Outreach workers

- outside agencies delivering training to staff on various aspects of students' needs and disabilities
- SEND staff have specific specialisms and responsibilities and work alongside external agencies

## **How is the school accessible to children with SEND?**

Loxford School is able to meet the needs of the majority of students with an additional educational need. The school is housed in 'state of the art' premises which opened in 2010. As such, all areas are fully accessible for disabled students with the assistance of lifts to move between floors. There are also disabled toilets on each floor. Every corridor is clearly marked for all students. We have a dedicated Numeracy centre as well as a Transition class (for year 7) for specifically identified students. The SEND area is also accessible for lunch time homework club which is on the ground floor close to the school entrance.

In the primary, students with physical disabilities are able to access the first and second floors through use of the lift. There are also disabled toilets on each floor. We also have shower facilities which are available on the ground floor. We have small group rooms which are used to run a range of interventions.

## **How will the school ensure that my child will be included in all activities at school, after school clubs and on school trips?**

All students with an EHC plan are encouraged to participate in one after school activity in or outside of school. Each year group has activity clubs that are run throughout the week. All students with SEND are fully included in all activities including school trips and visits. All risk assessments are completed and care plans are also put in place for vulnerable students. Students are supported by LSAs and SEN teachers in lessons. Where appropriate students have access to various pieces of equipment: laptops, iPads, visualizers etc.

## **How will the school support my child to change classes and/or move on to a new school when they reach the appropriate stage(s)?**

Loxford staff conduct visits to neighbouring primary schools in order to meet and gather information from primary staff about students prior to them starting at Loxford. The SENCo will also attend a student's annual review in Year 6. There is an induction programme for all new students starting at Loxford in year 7. The induction programme includes a tour of the school, a taster day, a 'meet the tutor' evening, and summer school for selected students.

The school provides advice and guidance to students regarding post 16 placements. If they have a statement or EHC Plan then they will also receive support from the Careers Service. Where possible the careers advisor attends reviews in years 9, 10 and 11. Visits are made to local colleges and students are helped make applications to college where college is the appropriate next step for them.

## **What support and training within the school is available to parents and carers?**

All information about the school including SEND, support and general information can be found on the Loxford website. Parents are also able to access additional support and guidance to support a child who has SEND through Redbridge Information, Advice and Support Service (RIASS). In addition to this our annual coffee morning is a great chance for parents to meet the specialist staff involved in supporting students with SEN.

## **Who can I contact for further information?**

**Primary SENCO:** Miss S Doe (Primary)

**Secondary SENCO:** Ms A Mulla ( Secondary)

**Secondary Acting Deputy SENCO:** Ms Sheba Appiah-Carr

In addition you may contact your child's class teacher.