



## **HOME SCHOOL AGREEMENT**

Loxford School intends to make sure that all students achieve their best. It demands high standards of work and behaviour from students.

Teachers do their best to make sure that every student achieves.

We work to provide learning experiences which challenge students, build self esteem and confidence and so enable them to take up their responsibilities as adults, members of the community and at work.

### **ATTENDANCE**

Attendance at school is vital if all students are to benefit from the education that we provide and achieve their potential.

Regular attendance at school is required by law. Parents have legal responsibility to make sure their children attend school regularly. The attendance rate should be 95%.

If a child is absent, parents must inform the school immediately about the reasons for the absence by phoning or sending a medical certificate or letter.

Dental or other appointments must be made outside school hours, unless this is totally unavoidable.

Family holidays must be taken during school closures.

If your child does not attend school regularly, we will ensure that we do everything possible to support and encourage their return to school. Ultimately, we might refer the matter to the Education Welfare Officer/Social Services.

Punctuality is an important part of self-discipline and is essential to good time management. Please ensure your child arrives to school on time every day.

A detailed copy of the school's attendance policy and school term dates and holidays can be obtained from the office.

## **OUR RESPONSIBILITIES**

- The school will reward students who work
- The school will inform parents about low standards of attendance, lateness, uniform, equipment, schoolwork and homework
- The school will set homework regularly
- The school will make clear to students and parents the standards expected for good work and behaviour and what will happen if these standards are not kept
- The school will invite parents to Parents' Evenings to discuss progress and achievement
- The school will provide written reports on progress, achievement and standards
- The school will deal seriously and sensitively with parents' concerns
- The school will work with parents in dealing with any problems that develop about attendance, lateness, uniform, behaviour, homework, achievement and bullying
- Examinations – Re-sits of examinations are at the discretion of the school

## **YOUR RESPONSIBILITIES**

- My child will attend school, regularly, on time, properly equipped and not go on holiday in term time
- I will tell the school the reason every time my child is absent
- I will support my child in good behaviour and support the school code of conduct
- I will support my child in doing homework and learning at home
- I will tell the school about any changes at home which may affect my child's school life
- I will make the school aware of any changes my child's address or my personal contact details
- I will do my best to attend Parents' Evenings and information meetings
- If I am unhappy about any events at school, I will tell my child's Achievement Team Leader or Year Care Team Person

I will work with the school and meet with teachers if problems arise over issues such as: lateness, uniform, behaviour, homework, achievement or bullying.

## **SCHOOL UNIFORM**

We expect all students to be in full school uniform and suitably dressed for P.E., Games and Swimming.

1. Parents can contact our outfitters, Mr Baynham, by telephone 07880 838732 and make private arrangements.
2. The School Outfitters also sells clothing on the school premises every Tuesday and Thursday from 1.20pm-2.10pm and Wednesday from 8.30am-9.30am.
3. A uniform price list can be obtained from the General Office.

## **SCHOOL UNIFORM**

We expect all students to be in full school uniform and be suitably dressed for P.E., Games and Swimming. Should you have a problem with your uniform, you will need to write a note for the Achievement Team Leader.

Coat	Black (no logos)
Blazer	with badge
Jumper	black, plain, v-necked with school logo
Blouses/Shirt	white, plain – no motif or any kind – to be tucked in with the top button fastened
Trousers	black (there should be no: skinny cut trousers, jeans, cords, 'jean-type' material, lycra or leggings type trousers)
Skirts	black – pleated (not straight) and to reach the knees - no lycra
Ties	school tie
Shoes	black – no trainers – no boots
Socks	black or white
Tights/stockings	black or tan
Headscarf and any hair/clothes accessories (if worn)	black or white

If students wish to wear a coat over their blazer, this should be black.

No hats or coats to be worn inside the building

No baseball caps, no coloured nail varnish and no make-up.

No hooded sweatshirts/jackets.

**The school uniform is to be worn correctly at all times.**

## **PHYSICAL EDUCATION, SWIMMING AND GAMES REQUIREMENTS**

During cold weather student must not wear their coat for PE. They may wish to wear the Loxford fleece.

Plain white top (polo style) – with school logo

Plain black tracksuit bottoms – with school logo

Plain black sweat top – with school logo

Red shorts – with school logo (boys and girls are permitted to wear the school shorts)

Black pleated P.E. skirt – with school logo (to be worn with black briefs, white socks)

Trainers – not boots

Swimming costume/trunks (not shorts)

Swimming hat for pupils with long hair

Towel

## **JEWELLERY AND VALUABLES**

The only jewellery allowed is:

- One pair of earrings (small studs or sleepers)
- One watch
- No nose, lip or face studs
- No bracelet (except Sikh kara)
- No rings and necklaces
- No pins/badges which are not provided by the school
- No piercings on any part of the body are allowed

(All jewellery including watches, must be removed for P.E., Games and Swimming Lessons)

## **HAIR**

No bright colours in hair and no lines in hair

No shaved head or sides of head shaved (minimum blade number 1.5mm)

No mohican hairstyles

No hair jewellery

No lines in eyebrows

## **POLICY ON DETENTIONS**

At Loxford, detentions are given to make sure students abide by the values in our school's 'Code of Conduct' and the work ethic that we believe in.

Some of the reasons for giving detentions are:

- Poor behaviour in class, corridors or outside school whilst wearing our school uniform
- Arriving late for school or lessons
- Being incorrectly dressed for school
- Not bringing the right equipment for lessons
- Failing to produce homework

Formal detentions take place after school and are for either 30 minutes or 60 minutes. Parents are given at least 24 hours notice of a formal detention. Detentions are written in the students diaries. Parents are asked to check the diaries regularly and sign next to the entry.

Letters will be sent home to parents telling them about the reasons for detentions which are given for very serious misdemeanours.

If you would like a full copy of the school's policy on detention, please contact the General Office.

The Law states that we can use detentions as a sanction and that we can keep students after school for 20 minutes without prior warning to parents. If this occurs, every effort will be made to tell parents.

## **MOBILE PHONES**

A number of students have MOBILE PHONES. Loxford fully supports parents who for safety reasons want their children to be able to speak to them in an emergency.

However, we cannot allow mobile phones to interrupt education. The following rules will be strictly enforced:

- Loxford School will not be responsible for investigating damage, loss or theft
- All phones must be switched off during the school day
- Any telephone causing interruption to a lesson or any other school activity, will be confiscated for a week and only released on production of a letter from the parent. This letter must promise it will not happen again.