



## LOXFORD SCHOOL PROVIDER ACCESS STATEMENT

### **Introduction**

This policy statement sets out the Loxford School's arrangements for managing the access of providers to pupils of the School for the purpose of giving them information about the provider's education or training offer. This complies with the Trust's legal obligations under Section 42B of the Education Act 1997.

### **Pupil Entitlement**

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Our provision includes various opportunities for students to gain access to a wide range of events. These are integrated into Loxford School's IAG programme and curriculum. The integrated events are usually delivered internally, with contribution from external providers where necessary. One off events, such as college open days and Careers Events are regularly advertised to our students, and where appropriate, visits will be arranged for groups of students to attend. For an example of events arranged, please visit our gallery.

### **Management of Provider Access Requests**

#### **Procedure**

A provider wishing to request access should contact: Ms M Tye, Loxford School's IAG Coordinator  
Telephone: 0208 514 4666; Email: [lsst@loxford.net](mailto:lsst@loxford.net)

Or

Ms L Bull Telephone: 0208 514 4666; Email: [lsst@loxford.net](mailto:lsst@loxford.net)

Or

Ms T Ansari Telephone: 0208 514 4666; Email: [lsst@loxford.net](mailto:lsst@loxford.net)

Loxford School's policy on safeguarding sets out the School's approach to allowing providers into Loxford as visitors to talk to the students.

At all times we ensure that there are no risks or issues of safeguarding and that our students are always completely safe whilst meeting or speaking to external providers. As such all providers wishing to visit Loxford School should provide an up to date DBS check in line with the Loxford Safeguarding Policy.

### **Opportunities for Access**

The school employs a careers advisor who works with students from all year groups with specific focus on Year 11 and Year 13 students to ensure they are able to make informed choices about their next steps. The advisor will meet identified targets in both Year 11 and Year 13 at least once, but where necessary repeat appointments can will be made.

The school also has a member of staff who works with students identified as at risk of NEET (Not in Education, Employment or Training). This staff member will inform students about the opportunities that other providers have, and provide guidance on making applications together for those selecting college or apprenticeship places.

The school also works closely with Connexions to ensure that suitable provision is provided and available to all students in their transitions into further education or work.

Please speak to our Careers Leaders to identify the most suitable opportunity for you:

Ms T Ansari

Or

Ms Melanie Tye

Or

Ms L Bull

### **Premises and Facilities**

Loxford School will make their main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the School Main Reception.